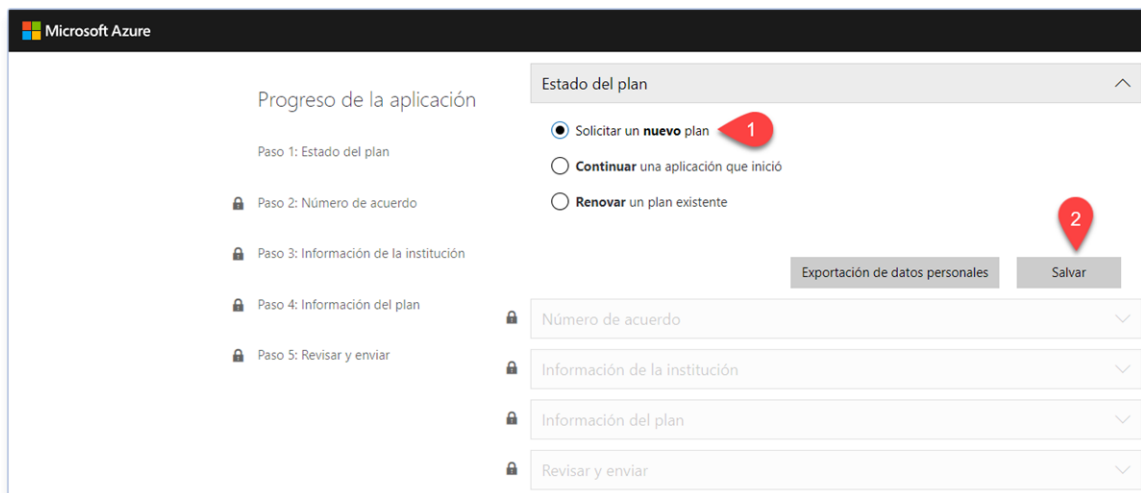


## INSTRUCTIVO PARA CREAR UNA SUSCRIPCIÓN DE AZURE DEV TOOLS FOR TEACHING

### Paso 1:

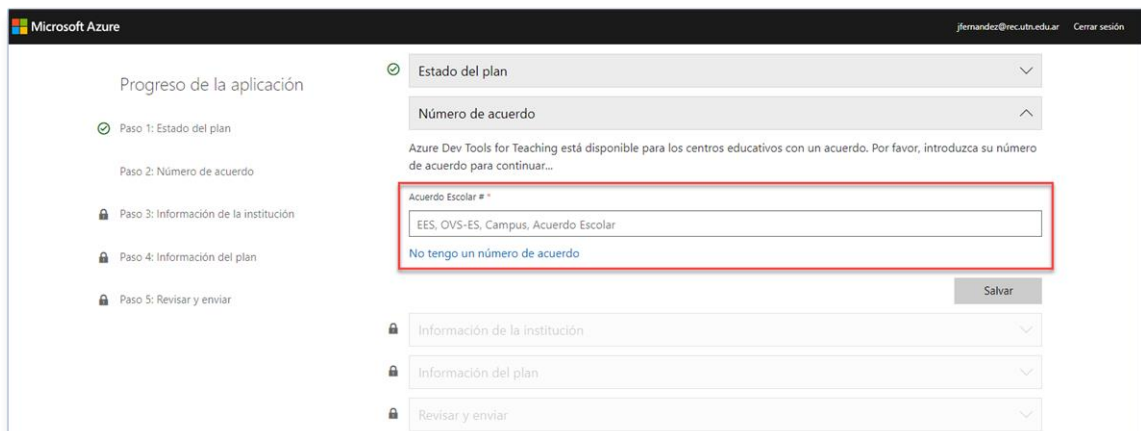
Utilizando Internet Explorer o Microsoft Edge, y con su mail y contraseña institucional ingrese a <https://portal.azureforeducation.microsoft.com/en-us>.

### Paso 2:



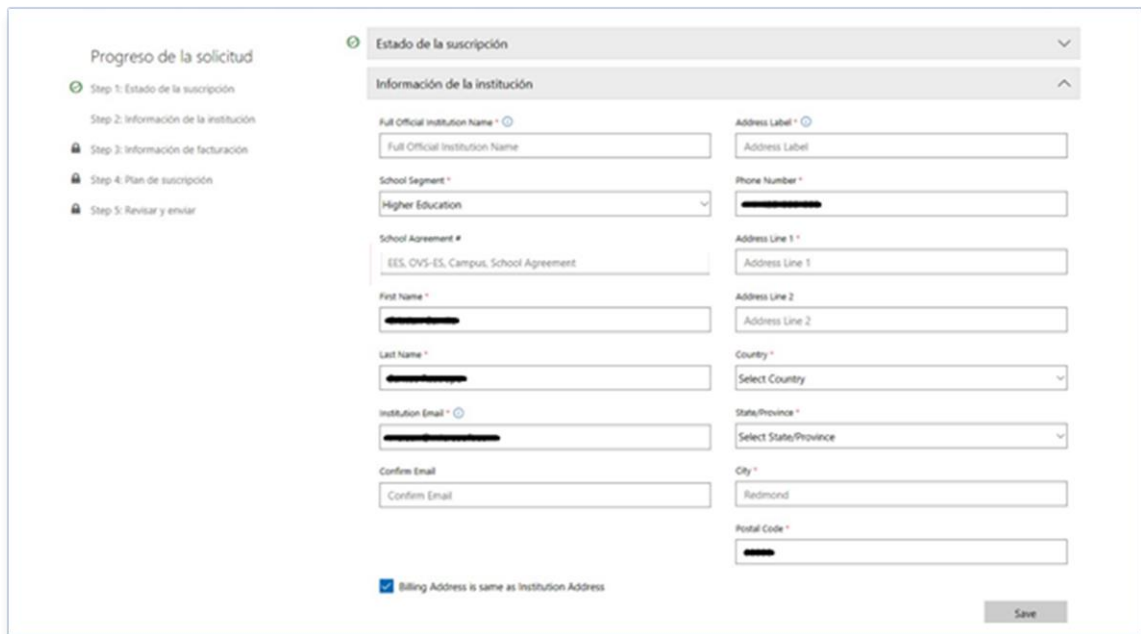
### Paso 3:

Ingrese el número de contrato que le fue enviado a los representantes por mail oportunamente cuando se renovó la suscripción educativa.



**Paso 4:**

Complete el siguiente formulario y haga click en *Save*.



The screenshot shows a web form titled "Estado de la suscripción" (Subscription Status). On the left, a progress bar indicates five steps: Step 1 (selected), Step 2, Step 3, Step 4, and Step 5. The main form area is titled "Información de la institución" (Institution Information) and contains the following fields:

- Full Official Institution Name \*
- Address Label \*
- School Segment \* (Higher Education)
- Phone Number \*
- School Agreement \* (EES, CVS-ES, Campus, School Agreement)
- Address Line 1 \*
- First Name \*
- Address Line 2
- Last Name \*
- Country \* (Select Country)
- Institution Email \*
- State/Province \* (Select State/Province)
- Confirm Email
- City \* (Redmond)
- Postal Code \*

At the bottom, there is a checkbox labeled "Billing Address is same as Institution Address" which is checked, and a "Save" button.

**Paso 5:**

Confirme que los datos están correctos, acepte el *Microsoft Imagine Subscription Agreement* y haga click en *Confirm and Place Order*.



The screenshot shows a confirmation step with a checkbox that is checked and highlighted with a red box. The text next to it reads: "By completing this application, you agree to Microsoft Imagine Subscription Agreement and Microsoft Privacy Statement." To the right of this text is a "Confirm and Place Order" button.